



Emergency Food and Shelter Program Key Dates for Phases 37 and CARES

The National Board sets key program dates during the course of each phase in an effort to ensure funds are released in a timely manner to eligible Local Boards and their LROs. **All dates are subject to change and may be changed unilaterally by the National Board, as needed**, including submission of Local Board Plans, Second Payment Requests, EFT enrollment, and Final Reports. Local Boards will be notified of changes via email, as necessary. **The failure of Local Boards and LROs to adhere to the key program dates may result in the loss of funds.**

ITEM	KEY DATE																		
Phases 37 <u>AND</u> CARES Local Board Plans due to National Board	<p>May 29, 2020 for jurisdictions qualifying via the National Board’s funding formula.</p> <p>Date Varies for State Set-Aside Committee funded jurisdictions. A date will be noted on each jurisdiction’s Local Board Plan. The date will also be specified on the Local Board Certification.</p>																		
Phases 37 <u>AND</u> CARES State Set-Aside Committee Plans due to National Board	<p>May 29, 2020 for State Set-Aside Committee plans. However, State Set-Aside Committees have flexibility in the submission of committee plans. To ensure funds are awarded to jurisdictions reflecting the highest need or impact due to recent changes, including the COVID-19 virus, <u>the Committee plan may be submitted after the due date, as necessary.</u></p>																		
Phases 37 <u>AND</u> CARES Begin Spend Dates	<p>January 1, 2020 for Phase 37</p> <p>January 27, 2020 for Phase CARES</p>																		
<p>Final Reports Due</p> <p>Spending Period End Date Options</p> <p>(A jurisdiction’s selected end date is listed on both the Phases 37 <u>AND</u> CARES Local Board Plans. The end date must be the same for both Phases. A jurisdiction’s end date is also printed on each LRO’s payment letter notification.)</p> <p>Local Boards failing to select a spending period end date for the two Phases will automatically be assigned the end date of May 31, 2021.</p>	<p>Below are the Spending Period End Date options available for Phases 37 <u>AND</u> CARES. The end date selected by the Local Board will apply to all LROs in the jurisdiction and it is the last day that LROs can make purchases.</p> <table data-bbox="727 1472 1377 1787"> <tr> <td>January 31, 2020</td> <td>October 31, 2020</td> </tr> <tr> <td>February 28, 2020</td> <td>November 30, 2020</td> </tr> <tr> <td>March 31, 2020</td> <td>December 31, 2020</td> </tr> <tr> <td>April 30, 2020</td> <td>January 31, 2021</td> </tr> <tr> <td>May 31, 2020</td> <td>February 28, 2021</td> </tr> <tr> <td>June 30, 2020</td> <td>March 31, 2021</td> </tr> <tr> <td>July 31, 2020</td> <td>April 30, 2021</td> </tr> <tr> <td>August 31, 2020</td> <td>May 31, 2021</td> </tr> <tr> <td>September 30, 2020</td> <td></td> </tr> </table> <p>Final Reports for both Phases 37 <u>AND</u> CARES are due July 15, 2021.</p>	January 31, 2020	October 31, 2020	February 28, 2020	November 30, 2020	March 31, 2020	December 31, 2020	April 30, 2020	January 31, 2021	May 31, 2020	February 28, 2021	June 30, 2020	March 31, 2021	July 31, 2020	April 30, 2021	August 31, 2020	May 31, 2021	September 30, 2020	
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LROs’ Interim Report/Second Payment Requests due to National Board	Not later than May 15, 2021																		

EFT enrollment form for <u>new</u> LROs	Newly funded LROs must sign up for EFT not later than <u>April 30, 2021</u> .
Adding a new LRO	If an LRO has NOT previously been funded in the current phase, it may not be added for funding after <u>April 30, 2021</u> . (This also applies when reallocating funds.)
Local Board Funds Reallocation Requests due to the <u>National Board</u>	Not later than <u>May 15, 2021</u> .