



KEY PROGRAM DATES

On March 25, 2021, the Emergency Food and Shelter Program (EFSP) National Board notified Local Boards and State Set-Aside (SSA) Committees by email of the pending application schedule for the American Rescue Plan Act of 2021 (ARPA), Humanitarian Relief, funding, **starting in mid-April**. On April 12, 2021, the **ARPA Guidance**, was posted to the EFSP website under the Supplemental Funding Info tab. The confirmed application schedule as found in the **ARPA Guidance** is as follows:

ARPA Humanitarian Relief Application Periods

Quarter	LRO Application Available	Eligible Reimbursement Period	LRO App Submission Deadline To LB	LB Submission Deadline of LRO App To NB
1	04/19/2021 – 04/30/2021	01/01/2021 - 03/31/2021	04/30/2021	05/07/2021
2	07/15/2021 – 07/31/2021	01/01/2021 - 06/30/2021	07/31/2021	08/06/2021
3	10/15/2021 – 10/31/2021	01/01/2021 - 09/30/2021	10/31/2021	11/05/2021
4	01/15/2022 – 01/31/2022	01/01/2021 - 12/31/2021	01/31/2022	02/07/2022

App – Application LB – Local Board LRO – Local Recipient Organization NB – National Board

ARPA Humanitarian Relief Special Funding Request (SFR) Schedule

Activity	Date
SFR Portal Availability	04/19/2021 until further notice
Local Board/SSA Committees Submit SFRs to National Board	ongoing
Notice of Award to Local Boards and SSA Committees	ongoing as SFRs are reviewed by the National Board

ARPA Humanitarian Relief Application: The **ARPA Application** is available on the EFSP [website](#) under the **Supplemental Funding Info** tab. The National Board will notify Local Boards and SSA Committees (acting as Local Boards) via email when the application is available on April 19, 2021. The application will be available for each application period indicated in the table above. Local nonprofit, faith-based, and government organizations interested in applying for reimbursement of eligible expenses incurred in providing services to families and individuals encountered by DHS may apply.

Service organizations will submit their applications to their respective Local Board for the jurisdiction (county or city) in which they provide services. If an organization is seeking funds in more than one jurisdiction, a separate application must be submitted to each Local Board of the respective jurisdiction. State-wide organizations that provided eligible services may apply through their SSA Committees. Organizations may access Local Board and SSA Committee contact information by clicking on the **Supplemental Funding Info** tab via the EFSP [website](#). On the EFSP website, service organizations complete their applications and electronically submit them to their respective Local Board or SSA (acting as a Local Board).

ARPA Special Funding Request (SFR): The **ARPA SFR** is accessed via the **Special Funding Request** portal on the EFSP [website](#) to apply for these supplemental funds. To submit an SFR, Local Boards and SSA Committees (acting as a Local Board) will log-in with their user ID and password and click on **Supplemental**

Funding Special Funding Request from the menu on the left to access the portal. If interested, organizations may inquire of their respective Local Board or SSA Committee (acting as a Local Board) about requesting funds in advance of services provided via the SFR process.

Local, nonprofit, faith-based, and governmental organizations interested in receiving funds must ensure their supporting documentation (spreadsheets, daily logs/schedules, proofs of purchase, as necessary) are prepared and submitted to their respective Local Board or SSA Committee (acting as a Local Board) by the deadline. Local Boards or SSA Committees (acting as Local Boards) will determine the schedule for organizations to submit their information that will be included in the jurisdiction's SFR to the National Board.

Competitive Grant Process

This is a competitive grant process, so no application or SFR is guaranteed an award. Priority will be given to communities deemed to have been most impacted by this humanitarian crisis. Based on the level of demand, an award may be less than the full dollar amount requested, although the full amount is for eligible expenses.

IMPORTANT: Failure to meet any program deadline will cause applications and SFRs to not qualify for funding or risk cancellation or delay of payment, if awarded funds.